

## What is the Active Communities Fund?

Active Communities Fund is designed to help your community increase simple movement (movement that is easy to add throughout the day in small amounts). Simple movement can occur through transportation (e.g. cycling to the mailbox), at home (e.g. actively playing with kids in the backyard), during leisure (e.g. gardening at the community garden) or at work (e.g. walking meetings).

## Applicant Information

Name \_\_\_\_\_

Title/Role \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Alternate Contact Name & Role: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

## Organization Information

Official organization name \_\_\_\_\_

Mailing Address \_\_\_\_\_

PO Box (if applicable) \_\_\_\_\_ City/Town \_\_\_\_\_ Postal Code \_\_\_\_\_

Website (if applicable) \_\_\_\_\_

Organization type, select one of the following:

A not-for-profit Society registered with [Nova Scotia Registry of Joint Stocks](#)

A Charity or not-for-profit Federal Corporation with the Government of Canada

Community (Municipality, Village or Mi'kmaw community)

Regional Centres for Education/Conseil Scolaire Acadien Provincial/ Mi'kmaw Kina'matnewey

<b>CCTH Office Use Only</b>	Total Application Cost:	Amount Requested:
		Amount recommended:
<b>Notes</b>		
Reviewed by:	Recommended by:	
Date:	Date:	

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## EDIA Commitment Statement

**Communities, Culture, Tourism and Heritage (CCTH) is committed to ensuring our programs and services are equitable, accessible, and inclusive. Understanding the demographics of our clients and people we serve will help us determine whether our programs, funding allocations, and processes are inclusive of Nova Scotia's diverse communities.**

### A) COMMUNITY/NON-PROFIT ORGANIZATION

Does your organization have a specific mandate or primary focus to serve any of the following underrepresented and/ or underserved communities? Select all that apply:

- |   |   |
|---|---|
| <input type="checkbox"/> 2SLGBTQIA+                       | <input type="checkbox"/> Gaelic/Gaels                             |
| <input type="checkbox"/> Mi'kmaq                          | <input type="checkbox"/> Racialized Groups/ Communities           |
| <input type="checkbox"/> Acadian / Francophone            | <input type="checkbox"/> Indigenous                               |
| <input type="checkbox"/> Persons of African Descent       | <input type="checkbox"/> Immigrants / Newcomers / Refugees        |
| <input type="checkbox"/> African Nova Scotian             | <input type="checkbox"/> None of the above                        |
| <input type="checkbox"/> Persons Living with Disabilities | <input type="checkbox"/> If not identified above, please specify: |

The information you provide will help us learn if our programs and processes serve underrepresented and/or underserved communities and are inclusive of Nova Scotia's diverse population. It will be handled in accordance with applicable privacy and confidentiality regulations.

**If you encounter any barriers or need accessibility support during the application process, please contact the program representative at least two weeks before the deadline for assistance.**

## Initiative Description

Initiative Name: \_\_\_\_\_

Initiative Start Date \_\_\_\_\_ End Date \_\_\_\_\_

1. Briefly describe the initiative. Include what you will be doing, where the initiative takes place, who the initiative is for, and what simple movement you are increasing/enhancing with your initiative. *(Please use the space provided.)*

2. Targeted approach: How will you target the audience you are trying to reach? (e.g. with the type of activities, timing, promotion, etc.)



## Budget

Please complete the charts below identifying projects costs and contributions.

### Project Costs

Items requiring funding	Description	Amount
<b>Total</b>		

### Project Revenue

Source	Amount*	Confirmed (Yes/No)
Applicant contribution		
Partner contribution		
Other provincial or federal funding sources		
Fees		
Other:		
<b>Total</b>		

*\*Please note only cash and facility costs are eligible "Applicant Contributions". In-kind contributions of staff time, administration, advertising and promotion etc. are not eligible.*

### Total Requested from Active Communities Fund

*(Expenses minus Revenue)*

**Request can be no more than 75% of total Project Cost and the request can be no more than \$5,000.**

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## Additional information

Is there anything else that we should know about the initiative(s) for which you are requesting funding?

## Declaration

I certify the following:

- I have signing authority for the organization named in this application.
- To the best of my knowledge, the information provided in this application represents the proposed budget and activities for this initiative.
- The organization named in this application understands the Active Communities Fund Guidelines and endorses this application.

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Signature of Signing Authority

Date

Print Name: \_\_\_\_\_

Position in Organization: \_\_\_\_\_

Email: \_\_\_\_\_ Work phone: \_\_\_\_\_

## Submitting your Application

**Before** you submit an application, please contact the CCH office nearest you (see below) to discuss the proposed initiatives and the application requirements.

Then, submit your application by email to the regional office closest to you. Be sure to include all required additional documents, indicated throughout this form.

### **Cape Breton Region** – Cape Breton Island

Larry Maxwell, *Regional Manager*

**Email:** [capebretonregion@novascotia.ca](mailto:capebretonregion@novascotia.ca)

**Phone:** 902-578-4813

**Courier/Mail:** 850 Grand Lake Road, Suite 15, Sydney NS B1P 5T9

### **Central Region** – Halifax Regional Municipality (HRM)

Andrea Redmond, *Regional Manager*

**Email:** [centralregion@novascotia.ca](mailto:centralregion@novascotia.ca)

**Phone:** 902-890-1158

**Courier:** Homburg Building, 3rd Floor, 1741 Brunswick St., Halifax

**Mail:** PO Box 456, Halifax, NS B3J 2R5

### **Fundy Region** – Cumberland, Colchester Counties, Municipality of East Hants

Courtney Nicholson-Patriquin, *Regional Manager*

**Email:** [fundyregion@novascotia.ca](mailto:fundyregion@novascotia.ca)

**Phone:** 902-324-8392

**Courier/Mail:** 80 Walker Street, Suite 1, Truro, NS B2N 4A7

### **Highland Region** – Guysborough, Antigonish and Pictou Counties

Rae Gunn, *Regional Manager*

**Email:** [highlandregion@novascotia.ca](mailto:highlandregion@novascotia.ca)

**Phone:** 902-870-7278

**Courier/Mail:** 149 Church Street, Suite 4, Antigonish, NS B2G 2E2

### **South Shore Region** – Yarmouth, Shelburne, Queens, Lunenburg Counties

Anna Haanstra, *Regional Manager*

**Email:** [southshoreregion@novascotia.ca](mailto:southshoreregion@novascotia.ca)

**Phone:** 902-523-5333

**Courier/Mail:** 312 Green Street, Lunenburg, NS B0J 2C0

### **Valley Region** – Annapolis, Kings, Digby Counties, Municipalities of West Hants, Clare

Anna Sherwood, *Regional Manager*

**Email:** [valleyregion@novascotia.ca](mailto:valleyregion@novascotia.ca)

**Phone:** 902-698-9407

**Courier/Mail:** 10 Webster St., Suite 200, Kentville, NS B4N 1H7